## FAR HILLS UTILITY DISTRICT

## NOTICE OF MEETING OF THE BOARD OF DIRECTORS

NOTICE IS HEREBY GIVEN that the Board of Directors (the "Board") of Far Hills Utility District (the "District") will meet in regular session open to the public on Thursday, February 13, 2020, at 5:00 p.m., at the District Administration Building, 10320 Cude Cemetery Road, Willis, Montgomery County, Texas 77318, within the boundaries of the District. The subject of and matters to be considered and acted upon at such meeting will include the following:

## PLEDGE ALLEGIANCE TO THE UNITED STATES NATIONAL ENSIGN.

PUBLIC COMMENT (Public comment shall be limited to 3 minutes per member of the public) A. B. **REGULAR AGENDA:** 

1. Approve the January 9, 2020 regular meeting minutes

- Financial Advisor's Report, including review potential refunding of outstanding Series 2.
  - Adopt Order Approving and Authorizing Distribution of Preliminary Official Statement for the District's Unlimited Tax and Revenue Refunding Bonds, Series 2020 (the "Series 2020 Refunding Bonds")
  - Adopt Resolution Authorizing District's Waterworks and Sewer System Combination b. Unlimited Tax and Revenue Refunding Bonds, Series 2020, including appointment of Pricing Committee to effectuate the sale of the Series 2020 Refunding Bonds, if necessary
  - Approve and authorize execution of Paying Agent/Registrar Agreement with UMB C. Bank, N.A.
  - Approve and authorize execution of Letter and Notice of Redemption to BOKF, NA dba d. Bank of Texas for the District's Series 2012 Bonds

3. Tax Assessor/Collector's Report

- Adopt Order Determining Ad Valorem Tax Exemptions a.
- Adopt Resolution Authorizing Petition Challenging Appraisal Records for 2020 b.
- Adopt Resolution Implementing Penalty for Delinquent 2019 Taxes, including C. Section 33.11, Texas Tax Code, and Contracting with Attorneys to Collect **Delinquent Taxes**
- Delinquent Tax Attorney's Report 4.
- 5. Bookkeeper's Report
  - Financial report and payment of bills a.
  - Investment Report and Budget Summary b.
  - **Energy Usage Report** C.
  - Billing/Collection Report d.
- 6. Engineer's Report
  - Consider pay estimates and/or change orders for District facilities
  - Consider request(s) for service b.
  - Status of construction of sanitary sewer line and lift station improvements to serve C. WGB RV Park (Park on the Lake)
  - Status of construction of Water Plant ("WP") improvements to serve ClearView d. Estates
  - Status of construction of water, sewer and drainage improvements to serve e. ClearView Estates

- Status of construction of water, sewer and drainage improvements to serve Lake f. Breeze, Section 3
- Status of design of and bidding for remainder of development of French Quarter g. and Lake Breeze subdivisions
- Authorize advertisement of bids for Lift Station No. 1 Improvement Project h.
- Adopt Order Declaring Surplus Property and Authorizing Sale of Surplus Property 7. (generators, trailers and other equipment)
- 8. Discuss Insurance Renewal; obtain proposals (expires 04/06/2020)
- Authorize Engineer to prepare updated values for insurance purposes 9.
- 10. Authorize attendance at AWBD Spring Breakfast and Summer Conference
- Attorney's Report, including adopt Order Establishing Records Management Program and 11. Appointing Records Management Officer
- 12. **Operations Report** 
  - Water Plant and Wastewater Treatment Plant Operations
  - Status of repairs and maintenance to the District's facilities b.
  - Status of repairs/rehabilitation to sanitary sewer lines and manholes in French C. Quarter/Lake Breeze subdivisions
  - Authorize termination of service and/or write-off of delinquent accounts d.
  - Review customer correspondence and take necessary action in connection with same
- Annual review of District's Emergency Response Plan 13.
- 14. District Website Report

## **EXECUTIVE SESSION, AS NECESSARY:** C.

- Pursuant to Chapter 551, Texas Government Code, Subchapter D (Open Meetings Act) to 1. discuss matters relating to personnel matters, attorney-client privilege, litigation, and/or real estate matters
- 2. Reconvene in Open Session
- Vote on matters considered in Executive Session, if any 3.

[DISTRICT SEAL]

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President, Far Hills Utility District