

## FAR HILLS UTILITY DISTRICT

### NOTICE OF MEETING OF THE BOARD OF DIRECTORS

NOTICE IS HEREBY GIVEN that the Board of Directors (the "Board") of Far Hills Utility District (the "District") will meet in regular session open to the public on **Thursday, December 12, 2019**, at **5:00 p.m.**, at the **District Administration Building, 10320 Cude Cemetery Road, Willis, Montgomery County, Texas 77318**, within the boundaries of the District. The subject of and matters to be considered and acted upon at such meeting will include the following:

PLEDGE ALLEGIANCE TO THE UNITED STATES NATIONAL ENSIGN.

**A. PUBLIC COMMENT** (*Public comment shall be limited to 3 minutes per member of the public*)

**B. REGULAR AGENDA:**

1. Approve the November 14, 2019 regular meeting minutes
2. Confirm engagement of Auditor for Fiscal Year Ending ("FYE") December 31, 2019
3. Tax Assessor/Collector's Report
4. Delinquent Tax Attorney's Report
5. Bookkeeper's Report
  - a. Financial report and payment of bills
  - b. Investment Report and Budget Summary
  - c. Energy Usage Report
  - d. Billing/Collection Report
  - e. Adopt Order Adopting Budget for FYE December 31, 2020
6. Engineer's Report
  - a. Consider pay estimates and/or change orders for District facilities
  - b. Consider requests for service capacity
  - c. Status of construction of sanitary sewer line and lift station improvements to serve WGB RV Park (Park on the Lake)
  - d. Status of construction of Water Plant ("WP") improvements to serve ClearView Estates
  - e. Status of construction of water, sewer and drainage improvements to serve ClearView Estates
  - f. Status of construction of water, sewer and drainage improvements to serve Lake Breeze, Section 3
  - g. Status of design of and bidding for remainder of development of French Quarter and Lake Breeze subdivisions
  - h. Status of re-designing/re-bidding of Lift Station No. 1 Improvement Project
  - i. Review and approve proposal from Paradigm Consultants, Inc. for construction materials testing in connection with Lift Station No. 1 Improvement Project
  - j. Status of Texas Commission on Environmental Quality review of documentation of abandonment of Water Well ("WW") No. 2 and request for exceptions for WW No. 4
7. Adopt Order Declaring Surplus Property and Authorizing Sale of Surplus Property (generators, trailers and other equipment)
8. Attorney's Report
  - a. Authorize Director attendance at the Tax Compliance Officer training seminar on February 8, 2020
  - b. Authorize Eminent Domain reporting compliance pursuant to Texas Government

- Code, Section 2206.151-157, as amended
- c. Authorize filing of financial and tax-related information to Texas Comptroller pursuant to Texas Local Government Code §203.062 and §403.0241 for the Special Purpose District Public Information Database
  - d. Review 2020 Annual Agenda
9. Operations Report
- a. Water Plant and Wastewater Treatment Plant Operations
  - b. Review and accept cost estimate for Lift Stations' generators replacement
  - c. Status of repairs and maintenance to the District's facilities
  - d. Status of repairs/rehabilitation to sanitary sewer lines and manholes in French Quarter/Lake Breeze subdivisions
  - e. Authorize termination of service and/or write-off of delinquent accounts
  - f. Review customer correspondence and take necessary action in connection with same
10. Review and accept proposal for shredding services
11. District Website Report
- C. **EXECUTIVE SESSION, AS NECESSARY:**
- 1. Pursuant to Chapter 551, Texas Government Code, Subchapter D (Open Meetings Act) to discuss matters relating to personnel matters, attorney-client privilege, litigation, and/or real estate matters
  - 2. Reconvene in Open Session
  - 3. Vote on matters considered in Executive Session, if any

[DISTRICT SEAL]



  
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President, Far Hills Utility District